

CITY OF CARLISLE
SPECIAL CITY COUNCIL MEETING
Monday, February 7, 2005
5:00 P.M.
Carlisle City Hall Council Chamber

Officials present: Mayor Ruth Randleman, Councilmembers Allen Wiese, Pat Stump, Blair Dewey and Frank Shultz, City Administrator Neil Ruddy and Deputy Clerk Pat Brehse. Councilmember Drew Merrifield was absent. Also present were Terry Lutz and Mark Crawford of McClure Engineering. Mayor Randleman called the meeting to order at 7:00 P.M.

Mark Crawford and Terry Lutz of McClure Engineering conducted a workshop on the Transportation Master Plan. Mr. Crawford explained the community trails plan and stated that the application to the Des Moines Area MPO for funding for the Summerset Trail extension has been completed. Alternative cross sections, including crown, inverted crown and flat and alternative storm drainage systems for the narrow rights of way in the South 8th St. corridor were discussed. The realignment of 155th Avenue at County Line Road was discussed. A traffic study will be needed to determine if there are warrants for signalization. Possible trail alignments along S. 1st St. and the need to coordinate a trail project with a storm drainage and street overlay and widening project were discussed. A conservation based streetscape was discussed. Comparisons with Fleur Drive and Douglas and 70th, the use of a curb/retaining wall and the use of medians were discussed. McClure will prepare a proposal for design development of the S. 1st St. project, including the various trail alignments. Classified roadways in Carlisle that are eligible to submit for funding are S. 5th and N 1st - urban collector, SE 64th Avenue and Scotch Ridge Road – major collector and 165th Place – minor collector. The willingness to undertake an assessment project was discussed. The first phase of the Transportation Master Plan will consist of the trails plan, the STP funding application, the street classifications and overviews of the S. 1st, S. 8th and County Line Road areas. It was reported that a response from Rural Development on the Avon sewer extension project is expected soon.

Motion by Stump to approve purchase of a 2004 Chevy Blazer from Wright Chevrolet for use as a police vehicle at a cost of \$17,500. Seconded by Wiese. Roll call vote: Stump – Aye, Wiese – Aye, Dewey – Aye, Shultz – Aye. Motion carried.

Motion by Wiese to approve the attendance of Steve O’Braza at the Iowa Rural Water Association conference in Pella. Seconded by Stump. Roll call vote: Wiese – Aye, Stump – Aye, Dewey – Aye, Shultz – Aye. Motion carried.

Motion by Stump to approve the attendance of Jack McCuen and Neil Ruddy at the Iowa Association of Municipal Utilities conference in West Des Moines. Seconded by Wiese. Roll call vote: Stump – Aye, Wiese – Aye, Dewey – Aye, Shultz – Aye. Motion carried.

The following additional General Fund expense reductions were identified by Department Heads

<u>Line item</u>	<u>Amount</u>
Reduce Police vehicle maintenance, utility services and operation and maintenance supplies	- 5,000
Reduce Fire training, payments to agents and operation and maintenance supplies	- 1,750
Reduce EMS dues, advertising and contract work	- 875

Reduce Animal control	- 150
Reduce Mosquito spraying	- 50
Reduce Library repair and maintenance of equipment, utility services, equipment and books	- 2,050
Reduce Parks salaries, repair and maintenance and improvements	- 4,500
Reduce Rec Center repair and maintenance and operational and maintenance supplies	- 190

SPECIAL CITY COUNCIL MEETING February 7, 2005

Reduce Community Building operational and maintenance supplies	- 300
Reduce Community Beautification mural	- 13
Reduce Economic Development	- 651
Reduce City Council training	- 165
Reduce Mayor training	- 48
Reduce City Legal Services	- 255
Reduce City Hall training, advertising and publications, professional fees, building inspections and office supplies	- 6,876
Reduce Solid Waste billing supplies	- <u>3,810</u>

Subtotal of additional General Fund expenditure reductions - 26,683

Many of the reductions involve changes in the delivery of services, such as fewer copies of agenda materials, shorter versions of published minutes and longer intervals for certain maintenance items. Other reductions will decrease the education and training of employees, cancel certain memberships and subscriptions and shift costs to enterprise funds. The revised general fund expenses are \$1,279,270 and the proposed general fund revenues of \$1,279,270 for a projected break even budget that will be presented at the public hearing. There was consensus agreement to include the use of expendable General Fund balance to pay for either a used police vehicle at \$20,000 or a new police vehicle at \$28,000, a fire vehicle at either \$7,712 per year for five years or \$17,250 per year for two years and an operations audit of the Police Department at \$4,950 and the use of the Tax Abatement Fund balance of \$6,000 to pay for park improvements in the 2005-06 budget. The use of the S. 5th Street Paving Fund balance of \$2,239.45 to pay for cemetery road improvements was discussed.

The City Administrator reported that a temporary sign has been approved for a Chaser's promotion for the February 12-13 weekend, Councilmember Stump reported on Growing Green Communities, Mayor Randleman reported on the Council Roundtable and Councilmember Dewey reported on the fixed wireless internet.

Motion by Shultz to adjourn at 9:49 p.m. Seconded by Dewey. Roll call vote: Shultz – Aye, Dewey – Aye, Stump – Aye, Wiese – Aye. Motion carried.

Ruth Randleman, Mayor

Attest: _____
Neil Ruddy, Administrator/Clerk